

# CLASSIFIED ADVERTISING

## SITUATION VACANT

## Contract Manager

Tekfen Construction Saudi Arabia projects.

### Job Description:

Contracts Manager to be assigned at the Project based in Saudi Arabia will be responsible for the overall corporate contract management related issues of the Project, a comprehensive scope of responsibilities, covering the entire spectrum of contract management, claim management, contract administration and compliance in align with the requirements of the Client and Tekfen (Company).

### Main roles and responsibilities:

- Draft and review of contract documentation in operation phases and a wide variety of different contracts and preparation/write up of contracts, subcontracts, purchase orders and contractual correspondence towards the Client and subcontractors.
- Conduct comprehensive studies on contractual matters from technical, commercial, and legal perspectives, while adhering to Company policies.
- Support the tendering and operational teams for Contract & Risk Analysis, Bid Clarifications & Correspondence.
- Ensuring that Contracts are duly performed and closed, with all contractual issues, fully resolved / settled.
- Draft and align all subcontracts to ensure they reflect Project-specific back-to-back terms with the Main Contract.
- Ensure Company procedures in contract management is followed by Project team.
- Monitor and manage subcontractor agreements to ensure alignment with the contractual obligations.
- Overall contract management of the Project.
- Assist/coordinate/resolve/negotiate contractual issues
- Assist departments for identification of contractual risk events and propose solutions.
- Monitor contract performance and adherence to key milestones, deliverables, and timelines.
- Perform studies on potential claim issues.
- Strong analytical and organizational skills and the ability to manage multiple contracts simultaneously.

### Qualifications:

- Bachelor's degree in civil/mechanical engineering (Master's degree on contracts management is preferred) /Other majors may be considered provided that contract administration experience in construction industry is proven
- Minimum 7 years of experience in contracts administration in construction industry (previous experience on claim management, dispute resolution etc. preferred)
- Knowledge of international contract legislation and regulations, experience in FIDIC type of contracts is preferred,
- Management roles in large complex infrastructure projects, EPC projects and Turnkey projects,
- Very good command of English,
- International experience is preferred,
- Very good command of MS Office applications,
- Detail and quality-oriented nature,
- Strong team player and good coordination skills for different disciplines,
- Coherent with technology,
- Effective communication and negotiation skills,
- Strong analytical and problem-solving skills,
- No travel restrictions.

Send updated CV to: : [doharecruitment2024@gmail.com](mailto:doharecruitment2024@gmail.com)

## WALK-IN INTERVIEW

(FOR AN MEP COMPANY)

Date: 25<sup>th</sup> October 2024 (Friday)

Timing: 08.00am-04.00pm

Location: Industrial Area Street 38

(Zone: 57, Street No: 582, Near Al Nashmi Cafeteria)

Scan for the location



A Leading MEP Company in Qatar is looking for

Position	Requirements	Salary (in QAR)
Electrician	75	1050-1245 + Food Allowance
Ductman	50	1050-1245 + Food Allowance
Plumber	40	1050-1245 + Food Allowance
Pipe Fitter	35	1050-1245 + Food Allowance

- \*Accommodation & Transportation will be provided by the company
- \*5+ years MEP Industry experience is required
- \*Valid Qatar ID with NOC to transfer the sponsorship is must
- \*Should be ready to join with 02-04 weeks maximum
- \*Documents to bring: Updated CV, Qatar ID, Certificates etc

Mobile: 31637664

Email: [recruitment-esth@outlook.com](mailto:recruitment-esth@outlook.com)

## PURCHASING OFFICER

A leading piping manufacturing company is looking for a purchasing officer for urgent hiring. Requirement: English fluency, Strong communication skill, very good in MS Office, ERP and minimum 3 years' experience in the purchasing field.

[aqap.purchasing@gmail.com](mailto:aqap.purchasing@gmail.com)

### URGENTLY REQUIRED

A leading transportation company requires HR Assistant minimum 2 to 3 years of experience required. Interested candidates, please send your CV to [jobsalkhor@gmail.com](mailto:jobsalkhor@gmail.com), [qatarjobs309@gmail.com](mailto:qatarjobs309@gmail.com). Whatsapp: 70907890, 70438483.

### WE'RE HIRING

Transport supervisor. (PMV), Auto AC cum electrician. Marketing Executive. (Heavy Vehicle and Equipment sales) Experience Required: Candidates must have relevant experience in the same field. Interested candidates send your CVs: Email: [jobsalkhor@gmail.com](mailto:jobsalkhor@gmail.com), [qatarjobs309@gmail.com](mailto:qatarjobs309@gmail.com) WhatsApp: +974 31191187 / Contact: +974 70907890.

### HIRING.

Certified Scaffolding supervisor 3,500  
Certified Scaffolding charge-hand 3,000.  
Full salary packages.  
Lusail project.  
3 months extendable / as per client.  
Candidates must be ready to join immediately.  
CV: [gerald.winners@gmail.com](mailto:gerald.winners@gmail.com)

### IMMEDIATE REQUIREMENT

for a Leading Construction company. Sales Executive with Civil Engineering background (Autocad and MS Office proficiency is desirable) with 2-3 years of experience. Please send your CV to: [2024hrk@gmail.com](mailto:2024hrk@gmail.com) Candidates should have a transferable visa with QID.

WANTED: Accounts cum online marketing staff for a car accessories and polish shop. Auto Electrician cum sound system technician. Indian & Nepal visa can provide. Send CV Whatsapp: 66215958.

### PROPERTY

### FLAT FOR SALE AT BANGALORE.

3 bed room flat in Wilson Garden, near Lalbaugh garden, close to Nimhans and Bangalore Heart Hospital.  
Contact: 91 9447116760.

## SITUATION WANTED

BUSINESS DEVELOPMENT, Customer Service, Administration, Document Control Executive, Business Administration graduate with local and international experience, seeking suitable positions. Immediate joining with transferable visa and NOC. Contact: 74779357, Email: [baltinaidoo@yahoo.com](mailto:baltinaidoo@yahoo.com)

LOOKING FOR MECHANICAL ENGINEERING related Job. Filipino with 3 years of experience in heavy equipment as service engineer and service motorpool engineer. However, I am open to any mechanical engineering job opportunities available. I would be thrilled to discuss how my expertise could be of use to your company. Contact: 31603408, email: [lynson.sebastian@gmail.com](mailto:lynson.sebastian@gmail.com)

AM SEEKING FOR NURSING ASSISTANT JOB / Care Giver Job: Am Female with Diploma in nursing with 6 years of work experience, Available to join immediately with transferable Residence Visa. Contact No: 55771917 / 33641460, Email : [ihaja360@yahoo.com](mailto:ihaja360@yahoo.com)

ELECTRICAL DRAFTSMAN. Having 10+ years experience in Qatar. Prepare electrical shop drawings, As-built drawings, Detail drawings, Utility drawings, Quantity taking, Coordination drawings etc. Proficient with Autocad, Ms office. Ready to join immediately. Valid QID with Driving license. Please contact: 30200327, email: [suhailmb2008@gmail.com](mailto:suhailmb2008@gmail.com)

## ANNOUNCEMENT



Call For Enquires  
Tel: +974-44634826,  
Mob: 55291108, 55341207  
[admission@tspsqatar.com](mailto:admission@tspsqatar.com)

## ADMISSION

Open for Afternoon Session  
AY: 2024 - 2025

Class Timing: 2pm to 7pm

Grades - I to VI

ENROLL NOW



The Springfield Primary School,  
Al Wakrah  
[www.tspsqatar.com](http://www.tspsqatar.com)

## SERVICES

## Unlock New Revenue Streams and Boost Your Income!

Are you a company or entrepreneur looking to expand your income? Partner with our expert consultants to tap into new revenue streams, enter profitable markets, and secure reliable paymasters. We provide customized strategies that drive business expansion.

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Qatar Notary attestations  
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Email us on [kingsdellgroup@gmail.com](mailto:kingsdellgroup@gmail.com)

### TECHNICAL CONST.CO

All kind of maintenance works,  
Painting, tiling and plumbing.  
Mob: 55311348, 66886151,  
Email: [tcc.2@hotmail.com](mailto:tcc.2@hotmail.com)

## FOR RENT

### OFFICE FOR RENT

Establish your business and rent your office at the prime location in Doha.  
Rent starts at 3000 QR for fully-furnished & serviced spaces with trade licence approval included.  
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Book your Office Now.  
Tel: +974 - 44099888 / Whatsapp: +974 - 55943982.

### FABRICATION WORKSHOP

for rent  
with machines in  
industrial area  
Contact: 66918186  
(8:00am to 6:00pm)

### SALES EXECUTIVES (MALE / FEMALE)

required for a FMCG Company in Qatar  
Candidates Should have:- Previous experience in similar field. Good communication Skill in English. Valid Qatar Light Driving License. Transferable Visa with NOC  
Interested candidates may send resume to [job4safa@gmail.com](mailto:job4safa@gmail.com)

### IMMEDIATE REQUIREMENT

for a Leading Construction company. Plumbers, Finishing carpenters, Masons (Block, Plastering, Tile works) with 5 years of experience. Please send your CV to: [2024hrk@gmail.com](mailto:2024hrk@gmail.com) / +974 30026765 (Whatsapp / call).  
Candidates should have a transferable visa with QID.

### URGENT HIRING FOR A BUILDING AND

Construction supply company  
1) Maintenance supervisor  
2) Female sales representative (knows digital marketing)  
3) business executive (digital advertising field)  
Email: [hr@lulurayyan.com](mailto:hr@lulurayyan.com)  
W/a : 30500636.

### IT SUPPORT CANDIDATE

Immediate requirement for an International School. Graduate in IT or equivalent, with min 3 years relevant experience in IT Helpdesk, IT Software/Hardware/ Systems and Applications. Experience with PowerSchool application strongly preferred.  
Apply to [educatpost@gmail.com](mailto:educatpost@gmail.com)

### URGENT REQUIREMENT.

A reputed pvt firm is looking for Female admin / marketing executives. Minimum 4 years experience in Qatar. NOC required. Qatar Driving license is a Must. Native Arabic speaking person, who knows English as well. Send your CV to: 71337055 (No calls, WhatsApp only)  
Email: [hrrecruiterqtr@gmail.com](mailto:hrrecruiterqtr@gmail.com)

### ACCOUNTANT & DATA ENTRY STAFF

Requirements: -  
5 years' solid experience in printing and paper production  
Familiarity with accounting procedures  
Immediate available in Qatar  
Able to transfer sponsorship.  
Interested candidates may send their CV to - [vacancy.qtr@hotmail.com](mailto:vacancy.qtr@hotmail.com)

### CIVIL ENGINEER IS REQUIRED

for a reputed company. Candidate with 2-3 years experience in fit-out works, MS Office and Autocad, Driving licence, transferable visa.  
Candidates may send CVs to: [faisalhameedmm@gmail.com](mailto:faisalhameedmm@gmail.com)

### RESTAURANT MANAGER / COOKS / WAITRESS

Reputed Italian restaurant looking for Restaurant Manager, Cooks, waitress with knowledge in Italian cuisines. 2-3 years' experience in a professional kitchen and hotel experience preferred. Must have QID, NOC and Food handling certificate. Interested may please forward their CV/Resume with photograph to email - [job.recruit974@gmail.com](mailto:job.recruit974@gmail.com)

### A LEADING BUILDING MATERIALS

company seeking philippino sales executive with experience in building materials. NOC & driver's license a must. Send CV to: [salesexecutivejob.2013@gmail.com](mailto:salesexecutivejob.2013@gmail.com)

### URGENT REQUIREMENT.

A reputed pvt firm is looking for Male marketing executives. Minimum 4 years experience in Qatar. Salary 3000/. NOC required. Qatar Driving license is a Must. Native Arabic speaking person, who knows English as well. Sudanis nationals preferred. Send your CV to: 7133 7055 (No calls, WhatsApp only)  
Email: [hrrecruiterqtr@gmail.com](mailto:hrrecruiterqtr@gmail.com)

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PLASTIC  
POLLUTION

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## GULF TIMES CLASSIFIED ADVERTISEMENT

Corrections or amendments of text, change of size or cancellation of an ad once booked should be done, before 12:00 Noon.

# AT YOUR SERVICE



## BUS RENTAL / HIRE

**Q MASTER W.L.L.** 15/26/30/65 Seater Buses with / W-out Driver  
Contact # 55853618, 55861541 (24 Hours) F: 44425610 Em: qataroffice@yahoo.com

**THOUSANDS TRANSPORT** 60/67 Seated A/C non AC Buses w/ w-out driver  
T: 4418 0042...F: 4418 0042...M: 5587 5266...Em: sales@thousandstransport.com

**TRAVELLER TRANSPORT** - 13/22/26/36/66 Seater Bus With & Without Driver.  
Tel: 44513283 Mob: 30777432 / 55899097. Email: info@travellertransport.com

**HIPOWER TRANSPORT:** 13/22/26/66 Seater Buses & Pickups with & without driver.  
Tel: 4468 1056, Mob: 5581 1381, 7049 5406, ..... Em: hipower@safarigroup.net



## BUSINESS SOLUTION

**QATAR ASPECT WLL** Business Setup, Local Sponsor, CR License, PRO Service  
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## CARGO SERVICES

**AMBASSADOR CARGO D2D** worldwide, Intl freight, packing, relocation storage & all logistic support. T: 4437 3338. M: 5500 8857. Em: info@ambassadorcargo.com

**GOODWILL CARGO** Air, Sea & Land Cargo Services Worldwide Door to Door Packing & Moving T: 4462 6549, 4487 8448. M: 3318 8200, 3311 2400. Em: sales@goodwillcargoqatar.com



## CAR HIRE

**AL MUFTAH RENT-A-CAR** Main office D-Ring Rd. T: 4463 4444, 4401 0700  
Airport 4463 4433. Al khor 4411 3344. Leasing 5599 1334. Em: reservations@rentacardoha.com...www.rentacardoha.com

**AL SAAD RENT A CAR** Head Office-Bldg: 242, C-Ring Road T: 4444 9300  
Branch-Barwa village, Bldg #17, shop #19.....T: 4415 4414, ...M: 3301 3547

**AVIS RENT A CAR** Al Nasr Holding Co. Building, Bldg. 84, St. 820, Zone 40  
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T: 44582257, 44582546 F: 44582529 M: 33189899 Em: capitalcleaningwll@gmail.com



## ISO / HACCP CONSULTANTS

**QATAR DESIGN CONSORTIUM** - ISO 9001, 14001, 45001, 39001, 27001, 22301, 41001, etc.  
T: 4419 1777 F: 4443 3873 M: 5540 6516 .....Em: jenson@qdcqatar.net



## PEST CONTROL & CLEANING

**QATAR PEST CONTROL COMPANY**  
T: 44222888 M: 55517254, 66590617 F: 44368727, Em: qatarpest@qatar.net.qa

**DOHA PEST CONTROL & CLEANING CO. W.L.L.**  
T: 4470 9777.. M: 5551 3862, 5551 4709..F: 4436 0838...Em: sales@dohapest.com



## REAL ESTATE

**AL MUFTAH GENERAL SERVICES** www.rentacardoha.com  
T: 4463 4444/ 4401 0700...M: 5554 2067, 5582 3100...Em:reservations@rentacardoha.com



## TRANSLATION SERVICES

**ASIA TRANSLATION SERVICES** www.asiatranslationcenter.com  
Sofitel Complex, 1st Floor...T: 44364555, 4029 1307, 44440943 Em:asiatranslation@gmail.com



**AT YOUR SERVICE**  
DAILY FOR THREE MONTHS

*Updated on 1<sup>st</sup> & 16<sup>th</sup> of Every Month*