







## SITUATION WANTED

**RECEIVABLE ACCOUNTANT:** With 2 years of Qatar experience in conducting payment follow-up and preparation of Letter of Credit documents, GL and Bank Reconciliation. Proficient in ERP softwares and MS Office. Excellent communication and negotiation skills. Ready to join immediately with transferable visa and NOC. Please contact Mobile:50024182 and email: annsona51@gmail.com

**PRO (MANDOOB) /ERO, HR :-** With 10 years of experience in handling of all gov. documents like MOI, MOL, MOCI, MOPH,QVC, single window, Hukoomi, Municipality, Kahramaa, customs and Proficient in Recruitment, on boarding, HR policies, Compensation & Benefits, Labor Law, Payroll, WPS, HRIS & administration, translation. seeking a suitable placement. Contact : 33839631- Email : hasanj@ gmail.com

**SR. PROCUREMENT OFFICER** 10+ years of working history in the construction, F&F, Interior fit-out,Carpentry, ELV, MEP & civil work in Qatar. Skilled in Purchase, Logistics, Negotiation, Administration, Freight, International Procurement,MS Dynamics. Has NOC with valid Driving License. Contact 31339551, email: shakpba@gmail.com

**MECHANICAL ENGINEER (MEP)** with MMUP/UPDA certification and QMS LA ISO 9001:2015 CQI/IRCA. Over 10 years of expertise in QA/QC, T&C, and FM engineering roles across various projects including hospitals, hotels, towers, rail, stadiums, and roads. Proficient in project execution and handing over of mechanical services. Qatar driving license and transferable visa. Contact: Email - azabdu1933@gmail.com, Mobile - 31324002.

**HR, ADMIN & RECRUITMENT:** Bilingual (Arabic / English) Experienced Sri Lankan male HR professional with 15 years of expertise - 6 years in Qatar. Specialized in HR, Administration, Recruitment, Payroll, Compensation & Benefits, Visa & Public Relations, Employee Relations & Qatar Labour Law. Holds Qatar driving license. Can join immediately with NOC. Contact: 31120337, Email: arsathdoha123@gmail.com

**ACCOUNTANT /JUNIOR ACCOUNTANT** -Srilankan Male, 05 + years experience (2 yr Experience in Qatar 1 yr in External Audit). Specialized in Group Companies, restaurants , hotels, real estate, NGO s and Educational Institutions. Fluent in Arabic & English. QID and NOC available. Ready to join immediately. Mobile: 33411739, Email: inshaniham618@gmail.com

**OVER 12 YEARS EXPERIENCE** CNC Programmer/ Production supervisor in Sheet metal field. 7 years GCC and 5.5 years in India. NOC Available, Immediately Join, present in Qatar. Please contact me on given no. or email me. Contact 31454224, alamunited84@gmail.com

**HR AND ADMIN PROFESSIONAL. FILIPINO.** +6 years related experience. Proficient in HR functions - Hiring and selection, Payroll process, Compensation and benefits, Employee relations, Training and development. MS Office and Administrative works. Can join immediately. Contact details; 50018607, hr.melody2022@gmail.com

**ARCHITECTURAL DRAFTSMAN FILIPINO,** 15 yrs experience. Knowledgeable in Autocad, Photoshop, Microsoft Words and Excel. Willing to work full time or part time. Expected Salary: 7,000 QR. Contact No: 71302220, Email: ujins2kdocom@gmail.com

**SR. PLANNING ENGINEER:** 12 yrs MEP/CCTV/MOI-SSD/SCATS/EVPS/Civil/Infra/EPC Mega Project experience. BSc.EE. UPDA (on-going). Power BI. PMP. Primavera P6, FEED/Tender/ Estimation. Forensic Delay analysis. Baseline Scheduling. Cost Control & Resource optimization. EOT & variation claims. Delay Mitigation & Risk Analysis. Project Controls. Last-Planner, MSO. Qatar Driving License. NOC. Readily Available. Contact: 66619702 / muganzix@gmail.com

**CERTIFIED QUANTITY SURVEYOR /** Civil engineer with 4+11 years Gulf Experience in project planning and implementation, cost control and analysis, project procurement, ability to read, manage and execute BOQ item in a every specified Manner, according to the specification document and drawing. Ability to perform well under pressure with a meticulous attention to details. Contact 70123250, andrewidum@yahoo.com

**SALES & MARKETING MANAGER** 14 years experience in Interior fitout work can handle complete teams & project, having valid Qatar driving licence,well known with construction & consultants company in Doha. Contact 66543134, rishi\_rsp2002@yahoo.co.in

**MECHANICAL ENGINEER (MEP),** MMUP/UPDA certified with over 10 years of experience working in construction firms in diverse Building Services and Infrastructure Projects, including Air base, Trams, High-rise buildings, Hospitals and Wet utility networks. Expertise in Project Execution, QA/QC, Testing & Commissioning, and Handing Over of Mechanical Services. Possessing a driving license and a transferable visa with NOC. Contact 30812132, ismayeeljaseem@gmail.com

**CHIEF ACCOUNTANT/Senior Accountant:** Srilankan Male, Having 6+ years experience in Qatar. ACCA (uk) finalist, Bsc in Management (USJP). Proficient in reporting,Analysing,Payroll (WPS) & Budgeting. Expert in Ms Excel, Cash handling and banking activities. Knowledgeable in Microsoft Dynamics,QuickBook, PeachTree and F4B. Contact 77197047, wakumar@gmail.com

**INDIAN FEMALE:** Administration /Billing executive Completed BBM graduation. Experience as a administrator for 3 yrs and Billing Executive for 2 years in India. Fluent in English,Hindi,Kannada.proficient in MS Office. Having transferable Visa with NOC. Contact 71242035, vidyajaraj294@gmail.com

**HR MANAGER, INDIAN, MALE,** MBA HR with 15 yrs QATAR experience in HR of various Industries. Knowledge of ARABIC and ERP. Valid Qatar Driving License and transferable QID and NOC. Please contact:71249475, Email:mak.hre@gmail.com

**MATERIALS & TRANSPORT COORDINATOR.** 14 years experience in multinational com in Qatar. Transferable Visa. roshanpoopady@gmail.com, 77319955.

**SENIOR ACCOUNTANT:** Sr. Accountant with over 16 years with over 11 years Qatar. MBA Finance, Bcom & Certified Finance manager (CFM). Experienced in AP, AR, PAYROLL,GL, Trade Finance, vendor & customer recon, bank recon and related parties accounting in Hospitality, catering, real estate and construction. Can join immediately. Tel 66400145, Email cnjingo@yahoo.com.

**HR / ADMIN PROFESSIONAL** with 13 Years of experience in HR Recruitment cycle, Employee Relations, General Administration, MOL & Immigration procedures, Payroll & Budgeting, handling ERP systems & MS office, on transferable visa with NOC. Contact: 31274991, Email: moselim422@gmail.com

**CIVIL SUPERVISOR** with driving licence- Having 17 years of experience in Oil and Gas, Building, Metro, Infrastructure projects. Worked in Raslaffan, Dukhan & Mesaieed site. Ready to join immediately with NOC as Civil Site Supervisor/ Site Foreman. Contact: 66646319, Email: stanypinto72@gmail.com

**ACCOUNTANT/SENIOR ACCOUNTANT** Indian male, Mcom, pursuing CMA with 15 years of GCC experience including 10 years in Qatar with strong background in financial accounting, finalisation of accounts, reporting,cash flow,banking,AP/AR / GL and Auditing . Experience in various ERP software,Tally etc. Having Qatar license and transferable visa with NOC. Can join immediately. Contact : 33556878, Email; jacobsinoy@gmail.com

**SENIOR ACCOUNTANT :** Have 14 years of Qatar experience in accounts,finance and admin field of Trading, contracting and Manufacturing firms. My experience includes all accounting and administration works. Such as day to day recording of accounting journals,General Ledger,AR,AP,Banking,Bank LC,Reconciliation,finalisation of accounts. Cash flow, WPS, Materials submittal,Reporting to Management etc. Noc available. Mob. 77799487, email. linsonkj@gmail.com

**CFPS/QCD** approved Mechanical Engineer with 8 years experience in the field of fire fighting and MEP maintenance. Room Integrity certified and Expert on CAFM facility software and have a valid Qatar Driving license. Good knowledge of life safety system and NFPA standards. Contact 70922839, justinjohnsonajc94@gmail.com

**ACCOUNTANT.** Indian male Kerala. Bcom. 3 years experience. Can handle all the aspects of accounting including AP, AR, GL, WPS, Banking, and also expert in Tally, IDS, Excel, Ms office, Outlook. Ready to join immediately with transferable Visa and NOC. Contact: 33974204, email: knath2194@gmail.com

**ACCOUNTANT** Indian male B Com, MBA finance having 6 year experience in Qatar, independently work up to finalization, AP, AR GL WPS BRS Software proficient ERP Tally, Door Loop,Bright. Ready to join immediately with valid QID & DL Email.alamaquil@gmail.com, Mob#30742580.

**SR. ELECTRICAL ENGINEER,** UPDA/QCD GRADE A, PWA Inspector Approved (ATM), PMP, Filipino, Consultancy and Contracting Experience, 20 years Work Experience (11 Qatar, 4 UAE, 2 KSA, 3 Phils) High Rise, Mid Rise, Villa, Residential, Commercial Project can handle with less supervision for all electrical works, with driving license, can join immediately with NOC. Call 33037395, email: walcher813@gmail.com

**SR. PLANNING/PLANNING ENGINEER:** Over 12 years hands-on experience in high rise structures, Infra/Roads, MEP, Substations & EPC projects. Advanced in Planning & Scheduling, EVM, Reporting, Delay Analysis/EoT Claims/Risks. BSc Civil Engineering, MBA in Construction (ongoing), PMP Certified, CM-Lean Certified, Power BI (ongoing) PSP Trainee. Contact proffbb9@gmail.com, 31463825.

**QUANTITY SURVEYOR (UPDA/MMUP):** Male, Bachelor degree in Quantity Surveying, Currently working in Qatar Having 7+ years of work experience (Contracting and consultancy experience) in Pre-Post Tender, Knowledge in Q.S Estimation, Procurement Subcontract management,Claims Management, Looking for a suitable position, I have transferable RP with NOC, can join immediately. Contact:66220472, Email:samueladeolu4@gmail.com

**CIVIL ENGINEER WITH UPDA,** with Valid Qid ,Driving License. Looking for Construction job to share & expose the actual knowledge to growth..Native from Tamilnadu. Autocad 3D using for drawing tools. Ready to join immediately. Noc Available & Car Available (if needs). For Contact: 00974 55742507, 00974 51152448..Email: mohan48.rpmg03@gmail.com

**CHARTERED ACCOUNTANT** (with B.Com), 5 years of proven industry experience. Previously worked with Big4 firm and proficient in financial analysis, accounting and bookkeeping, auditing, tax planning, and regulatory compliance. Contact : +97450545790, Email : sanaakbarjune@gmail.com

**SR.CASHIER** with 16 years of experience in a large contracting company in Qatar. I have extensive experience in dealing with banks, hold a bachelors degree in commerce, Visa NOC, and have a valid driving license. Mobile:55845316, Email: hanfyhesham10@gmail.com

**(PRO)MANDOOB EGYPTIAN,** with 8 years of experience in government . have a driver's license, PRO card, a Valid ID, NOC, ready to join immediately. Contact qatarqun@gmail.com, 70001240.

**ELECTRICAL SUPERVISOR.** Indian Supervisor with 20+ years of experience in middle east and new Kaharamaa supervisor licence and Qatar driving licence searching for new jobs Kaharamaa licence related. Contact 66652508, tkmnath@yahoo.com

**SR.SALES EXECUTIVE** Indian male 26 years experience sale and marketing,valid Qatar license and transferable visa. Contact. 30081498/sulfisha2000@gmail.com

**SHIPPING LOGISTICS COORDINATOR /** sales Indian Male 26 Age. B.Com graduate Immediate joining. Shipping Logistics & IATA in cargo Diploma. Experience of 4 years. Contact Mob: 50840642, Email: mohammedadnan.hakim@gmail.com. Valid RP with NOC.

**MECHANICAL ENGINEER UPDA** Approved, QCD, Consultancy Certificate, PWA (ATM) ASHGHAL Inspector Approved, Filipino, 12 Years (10 Qatar, 2 Philippines) Consultancy and Contracting Work Maintenance Experience, New & Upgrade Projects, High Rise, Residential, Commercial, Government School, Airport and Rail. Qatar Driving License, can join immediately. Call: 30593070, Email: melchorenc@gmail.com

**INDIAN LAND SURVEYOR.** Diploma in Surveying with 14 years experience (10 years Qatar, 4 years Saudi Arabia) in land surveying. Good knowledge of all kinds of survey equipment, Autocad, Civil 3D and MS office. Experience in buildings, Runway works, infrastructures, MEP works, utilities etc. Having Qatar driving license. Ready to join immediately with NOC. Contact 33211361. Email: sibitomv@gmail.com

**HEAVY DRIVER** from India in Doha Qatar bus driver experience 5 years India & Doha Qatar. Contact 70025144, moolchandkumar742@gmail.com

**HR OFFICER:** Master of Human Resource graduate with more than seven years of experience into HR shared services and HR generalist / Admin Profile. HR & Administration Management Function,Recruitment, planning, KPIS, Company policy, Payroll,Operations, Accommodation & transportation Full knowledge about laws of the MOI & Labour department. Master's in HR. Ready to join immediately. Contact 70059495, jubitk@gmail.com

**CIVIL ENGINEER MMUP/UPDA** Certified with Qatar Driving License. Having 11 years of Experience in Structural,Architectural and Civil Works. Experts in preparing & Documents review(MS,MOS,QA/QC Procedures),BOQ,Site Inspection and Execution,Project Management. Experienced in contracting and Consultant firm both in Residential & Commercial Building(Construction & Maintenance).Proficient in MS office & AutoCAD. Ready to Join Immediately. NOC Available. Contact 33871852, vickykanna006@gmail.com

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 change of size or cancellation of an ad  
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 before 12:00 Noon.