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- ▶ Assist in the preparation of financial reports
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- ▶ Perform budget and cost analysis, reviewing and advisory of financial status
- ▶ Communicate or liaise with Accounts and finance personnel and other analysts in meeting task assigned by the firm
- ▶ Minimum of one to three years' experience as a junior financial analyst, financial analyst, or in a similar role
- ▶ Bachelor's Degree in Business, Finance, Accounting, or Economics, or any Finance related degree
- ▶ Good communication and presentation skills – verbal and oral
- ▶ Ability to prioritize task, multitask, and work in a fast-paced environment

ACCOUNTS ASSISTANT – of Any Nationality.

- ▶ With Bachelor's Degree in Commerce/ Accounting
- ▶ With at least 2-3 years' experience in the same field.
- ▶ Having basic knowledge in bookkeeping procedures and tally software.
- ▶ With good Mathematics skills and can spot numerical errors.
- ▶ Familiarity regarding finance regulations and organization skills.
- ▶ Ability to handle sensitive and confidential information.
- ▶ Hands-on experience with MS Excel and accounting software (e. g. QuickBooks)

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COMMERCIAL MANAGER

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Preference will be given to candidates with Qatar / GCC experience in "Civil Engineering Construction Project Site"

Please send updated CV with educational certificates and experience certificates to **"recruitqatar22@gmail.com"**

**Technical Engineer / Draughtsman
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MECC IS LOOKING FOR A Cleaning Supervisor. The candidate must have a valid Qatari driving licence and NOC. Experience in cleaning and MS Office skills preferred. Neutral English & Arabic. Email CV to: **nasser@mecc.qa**

URGENTLY REQUIRED Sales Consultant. 2-4 years outdoor sales experience. English / Arabic speaking. Available in Qatar with NOC. Candidates with driving licence will be preferred. Send CV to email: **info@absqatar.com**

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Civil and structure supervisor
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ACCOUNTANT / SENIOR ACCOUNTANT. MBA in Finance and 9 years experience in finance and accounts in Doha. Have experience in Finalisation of accounts, AP,AR, Payroll, GL, MIS reports, LC, Credit control and cash flow management. Have transferable visa with NOC. Have valid Qatar driving License. Can join immediately. Mail id: **deepakvedk@gmail.com / Mob: 70765950.**

ADMINISTRATIVE OFFICER / PURCHASING OFFICER. 13 years experience in GCC countries as Administrative officer. well experience in Development of Admin, Purchasing, camp policies, Recruitment, budgeting, welfare and camp management, training and development etc... Have transferable visa with NOC. Can join immediately. Mail id: **charlesantony1982@gmail.com / Mob: 70923060.**

CONSTRUCTION MANAGER with 22 years of experience, 12 years in Qatar in execution, managing and supervision of major construction projects as a civil construction manager, implemented many different projects and types of structures/ building such as housing, educational, military and mixed use developments. I'm available in Qatar with NOC, Egyptian, Mobile: 70220356, Email: **khamisfarhan@hotmail.com**

ARCHITECTURAL ENGINEER (UPDA GRADE A), 22 years of experience, 8 yrs in Qatar as construction manager. Implemented project construction such as FIFA Stadiums, HAMAD Airport, and others in Qatar, also high-end public & housing projects in Egypt. Also capable of performing QA/QC, planning, technical, contractual & commercial tasks. Available in Qatar with NOC. Mobile: 70915917, email: **tamsite@gmail.com**

SRILANKAN MALE (LIGHT VEHICLE DRIVER) 5 years experience speaking English and Hindi and malayalam. Age 30, Im with work visa (visa can transfer) Im ready to join immediately. Contact No: 51006686, email address. **kamalstepan11@gmail.com**

AN ARCHITECTURE ENGINEER with 24 year's of experience 5 in United Arab Emirates, good experience in designing, consultancy, contractor supervision, computer programs like autocad, 2d+3d, Photoshop, Microsoft office, Revit. Contact: 51915147, email: **nawras_helal@hotmail.com**

CIVIL ENGINEER: Bachelor of Civil Engineer UPDA Certified with Qatar Driving licence having 14 Years of Experience including 8 years in Qatar. In various type of Construction Projects.. Residential Visa with NOC. Immediately can join. Mob: 77349570, Email: **mizan8400@gmail.com**

ARCHITECTURAL/CIVIL DRAFTSMAN - With 8 years experience in Qatar, AutoCad 2d & 3d. Can join immediately with Transferable visa & NOC. Have Driving license and car. Employers: Multiplex Construction WLL & Nakheel landscapes. Contact: 70042465, email: **prason.poovat@gmail.com**

ACCOUNTANT / SR.ACCOUNTANT. Indian Male. More than 12+ Yrs. experience in Accounting and finance Having Qatar D/L, immediate joining with QID & NOC. Contact: 66125023, email: **syed.khadar2010@gmail.com**

INDIAN FEMALE PRE / PRIMARY SCHOOL teacher (B.A, MBA), with over 3-years of teaching experience, is seeking for an opportunity (immediately available). Good English and communication skills. Administrative roles will also be considered. Contact: 51067653, email: **samiya3125969@gmail.com**

INDIAN ACCOUNTANT with M.com & DIFA having 4+ years in Qatar (7 years in GCC) & Expert in Final Accounts, Account & Bank reconciliation, Budgeting, Auditing, Cashflow statement, AR, AP, GL, Payroll, petty cash seeks suitable job. Contact: 66651382, email: **romeogliaryans26@gmail.com**

SOFTWARE ENGINEER with 8+ years of experience and knowledge on various technologies like Azure, Snowflake, S QL, PLSQL, Python, Unix scripting. Holding valid Qatar ID under husband sponsorship. Available to join immediately. Contact: 50530918, email: **get2saranya@gmail.com**

ENTHUSIASTIC HR AND ADMINISTRATIVE executive with expertise in anticipating professional needs and proactively identifying and resolving problems. Excellent communication and writing skills. Holding a valid QID under husband sponsorship and available to join immediately. Contact: 50530918, email: **get2saranya@gmail.com**

HSE MANAGER with 12 years experience in High Rise, Facility Management, infrastructure, Oil and gas with consultancy knowledge, Having Gradiosh, Bachelor's Degree, IDIP level 6, NEBOSH IGC, ISO (45001, 9001 and 14001) IOSH M/S, Osha 30 hours, H2S QP approved and other HSE certifications. Kindly contact: 77891468, email: **abtrademark30@gmail.com**

ASST ACCOUNTANT INDIAN MALE, Bcom. 2 years experience. Accounting include AP, AR, GL, Banking, and also expert in Tally, Ms office. Ready to join immediately with transferable visa and NOC. Contact: 70323082, email: **felixphomas001@gmail.com**

BUSINESS DEVELOPMENT 360°: 14+ Y exp. in FMCG and E-commerce (Retail, Distribution, Online) Integrated digital marketing pro, Ability to grow business from zero with small team. Available with NOC, DL. Mob: 30624919, email: **mail@abdulali.me**

I NEED JOB IN QATAR. I have light driving licence and mobile crane operate license. I have light driving experience 19 years and mobile crane operating experience 3 years. I have QID one year. Contact: 33236696, email: **shafayat1979@gmail.com**

LAND SURVEYOR. 10 years experience in survey field. Indian male. Building construction, Oil and Gas projects, pipeline, tanks, utility projects, preparing data in AutoCAD. Using total station, auto level. Have QID and Qatar driving license. Email: **simonmathew4@gmail.com / Phone - 30203284.**

CIVIL SITE ENGINEER:- UPDA certified. Qualification:- B.Tech. Total having 3.6 yrs of experience including in Qatar. Experience of site execution in Infrastructure works & Buildings works. Ready to join immediately with having transferable Qatar ID. Contact: 74004982, email: **venkatateja8985@gmail.com**

IT OFFICER / SYSTEM ADMINISTRATOR / IT Help Desk with 2+ Years well experienced in office 365, SQL, Windows servers, IT Procurement and inventory management, ELV Systems, L1-L2 & L3 IT Support Ready to join immediately with valid QID and NOC Contact: 31258390, Email: **mahilocaldesk@gmail.com**

ACCOUNTANT: INDIAN MALE with 10+ Years Experience (4 yrs in Qatar) in finance & ability to work up to finalisation, Banking, AR, AP, Payroll, Petty cash, Reconciliation & monthly closing. Familiar with Tally & Microsoft office. Transferable visa (QID) with NOC & available to join immediately. Contact mob: 77812619, Email: **nisham6516@gmail.com**

ADMINISTRATION: INDIAN MALE with 5+ Years Experience. in admin & ability to work welcoming and directing visitors, coordinating meetings and appointments and performing clerical tasks. Familiar with Tally & Microsoft office. Transferable visa (QID) with NOC & available to join immediately. Contact mob: 70615544, Email: **afsalpallyali0@gmail.com**

UPDA / MMUP GRADE A & QCDD, Sr. Mechanical Engineer / Project Manager Indian Male with 21 yrs. exp. including 11 years in GCC & 8 years in Qatar, MEP/ Construction. Specialized in HVAC, Fire Fighting, Plumbing & Drainage. Electrical & ELV concepts. Immediate joining with transferable visa with NOC. Email: **sridhar_kdm@yahoo.com. Mobile: +974 50961648.**

CHIEF ACCOUNTANT / FINANCE MANAGER. Indian male having more than 10 years of experience in Qatar Handling all accounts upto finalization & good knowledge of Auditing, AR/AP, cash flow n fund flow, Bank related works Tender bod, LC etc knowledge in accounting ERP software, Ms Office, valid Qatar driving licence, Transferable visa with NOC - Immediate joining. Email: **syedilyas1976@gmail.com / Mob: 70365933.**

LEAD PLANNING ENGINEER (UPDA/PMP) – 12 years working in Qatar (7 Contractor; 5 Consultant). Infrastructure, high rise buildings, landscaping and aviation projects experienced. Baseline with narrative, report preparation. Expert in EOT event narrative and impacted program preparation. Interested working as part time or full time employee. Expert in Primavera P6. Mobile: 74743103, Email: **dilzchamp@gmail.com**

PRO (MANDOUB) SUDANESE, with 7 years experience in Doha. Having sound experience in Document clearance and E-Gov. With Qatar driving licence. Computer literate. Good command in English, with transferable visa. Seeking for suitable position. Contact: 70509793.

SAFETY OFFICER/SUPERVISOR. With over 10 years of extensive background, experience and proven record within the field of Health and safety in Highrise building, Oil & gas and MEP searching for Safety Officer job. Email: **kwekudion@yahoo.com / Contact- 50808287.**

CHIEF ACCOUNTANT / FINANCIAL CONTROLLER (CMA, ACCA) with 15 (12) years GCC experience. 6 years in Qatar. Financial reporting, international trade finance, auditing, costing, project finance. Immediately available with NOC and valid QID. Tel - 33890177, email - **ralim@yahoo.com**

LOGISTICS COORDINATOR having 3 years of experience in Logistics & Supply Chain Management in Qatar. Handling import / export services, transportation, coordination and documentation. Proficient in MS Office, can communicate efficiently in English, Hindi, Malayalam seeking for a suitable position. Ready to join immediately. Contact no. 70554481, email: **swathi.sachit@gmail.com**

HOSPITALITY SUPERVISOR. I have over 7 years Experience in hospitality management worked in South Africa and currently in Qatar Doha. I have Fundamentals of Restaurant Management Certificate and Certificate in Hospitality. Worked in Net Cafe Resturant, Claimwillim Hotel-Famous Brand Coffee Shop -South Africa And Marriott Maquis City Center – Doha, Qatar for FIFA 2022 World Cup. Contact: 33408802, email: **kundaimukuruva95@gmail.com**

INTERNAL AUDITOR / FINANCE MANAGER / Chief Accountant. A Ghanaian ex-KPMG Chartered Accountant with over 10 years work experience and Masters in Accounting and Finance who is well versed in Tally, SAP, Sage, Odoo, Xero, Oracle, QuickBooks and MS Dynamics. Available immediately with transferable Visa and NOC. Contact: 66039432 and **couragehoday@yahoo.com**

CIVIL ENGINEER UPDA CERTIFIED with driving license having 5 years of experience buildings work & infrastructure telecom / GSM towers having transferable ID. Contact: 55194449 - 50640722, Email: **osman92ashmaig@gmail.com**

CONSTRUCTION / PROJECT MANAGER (CIVIL). Total Experience 26 years. Total Gulf experience 15 years (Qatar-14 Years) in the field of Construction+Construction Management. I have skill in all phases of construction like schedule, planning, progress, meetings, project forecasting, Quality control, HSE Measure. Hendeld Technical complex in civil like Kahramaa Electrical Substation projects, Infrastructure Projects, Tram Project. I have Qatar Driving Licence, Transferable Visa can join immediately. Contact: 30413031, email: **charming1128@gmail.com**

FACILITIES MANAGER - Operations, Maintenance, Projects. Having 20+ Years Exp. (13 Yrs in Qatar) Vast Exp. in MEP & Civil. (40 to 300 Manpower). Expertise in Comm. & Res. bldgs., Clubs, Schools, Universities, Clinics, Malls. Managed Various FM Project sites across QF, AKC & Qatar gas. PMP -PMI ID: 8453080, GSAS certified Manager. DL & NOC available. Can join immediately. Email: **sushil.4185@gmail.com / Contact: 55568879.**

CIVIL SITE ENGINEER, FILIPINO MALE 8 years of experience in construction industry, 5 years and half of experience As a Civil Site Engineer and 2 years and half for QA/QC engineer in (Metro rail, American Base, Hospital project, and high rise building, External works also). Graduated in Bachelor Degree in Civil Engineering. NOC available can join immediately. Contact: 66245091, email: **mabdulkasan@ymail.com**

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